

Actions to be taken which apply to all schools planning for reopening from 1st September 2020.

Persons at risk		Staff, pupils, parents, governors		
Hazard - What can cause harm	Is this risk applicable? Yes / Not Applicable	Required control measures	Control measure options to minimise risk	List actual control measures implemented
The non-compliance with statutory duties, currently, during lockdown and / or in re-opening phases from 1st September 2020	Yes	Ensure all statutory duties are met https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/788234/governance_handbook_2019.pdf	Yes	All statutory duties being met.
The non-compliance with strategic functions currently, during lockdown, and / or during re-opening from 1st September 2020	Yes	Ensure all strategic functions are fulfilled in a pragmatic way	Yes	There has been regular contact between HT and Chair of Governors throughout the lockdown period and partial closure of schools during Summer 2020. Governing Body meetings for the new 2020/21 academic year have begun and will resume in school or through video conferencing.
<p>The governing board (GB) are being operational and not strategic</p> <p>The governing board failing to act within the legal framework</p> <p>Due to a lack of availability, risk of all governors not having equal status and rights</p> <p>The governing board is not acting as a corporate entity with individual governors acting on their own without being delegated to do so.</p>	Yes	<p>Effective leadership and management of the GB by the chair</p> <p>Ensure virtual meetings are timely. Virtual meetings are safe. Ensure GB is confident that all meetings remain confidential. Ensure governors have been able to hear all aspects of the meeting and decisions are understood.</p>	Yes	Strategic and annual planning documentation was on hold over lockdown period. Meetings are scheduled to resume from Autumn Term 2020 and organisation of them to be agreed with Gobs.
Governors not having sight of ongoing risk assessments	Yes	Being aware and monitoring risk assessments in a timely and agreed manner.	Yes	Chair has forwarded updates re operational and H&S developments. Full RA to be forwarded to Governors for information.

Effective communication	Yes	Ensure safe forms of communication and transference of documentation.	Yes	Monitoring oversight has been established to ensure tasks are completed – completion of a checklist by those responsible will be available to Governors to oversee.All communication is via the usual email distribution lists. No confidential information is sent to Governors
Effective duty of care to leaders and staff	Yes	Improved communication. Devise means of monitoring workload.	Yes	Regular contact between HT and Chair to discuss workload and levels of stress.
Effective duty of care for governors	Yes	Improved communication by the chair.	Yes	Governors have been kept informed and encouraged to contact HT or Chair if any issues / concerns are identified.
